

Curriculum Vitae



Name: Olga Golding
Nationality: Irish
Mobile: (+971)-55-7531171
E-mail: olgagolding92@hotmail.com

Professional Profile

My professional profile includes:

- 17 years' employment in the UAE teaching general English, ESP, writing and other university courses.
- MA in Applied Linguistics; MS in Engineering; and CELTA.
- previous experience as first year academic advisor in three UAE institutions.
- designed syllabus for former employers accredited by the MOE.
- taught math at tertiary level.
- member of accreditation committee in three universities/colleges.
- teaching online via Blackboard/Zoom.

Education

- **University of New England, Australia**, MA in Applied Linguistics
- **Cambridge University**, CELTA (Certificate in English Language Teaching to Adults)
- **People's Friendship University of Russia**, BA in Linguistics
- **Moscow Power Engineering University**, MS in Nuclear Power Station Engineering

Work Experience

May 2021-Present	<p>Eton Institute, Dubai</p> <ul style="list-style-type: none"> TESOL Trainer IELTS instructor General English, Business and ESP instructor Business Writing Course instructor Russian course instructor
Aug 2011-Jan 2021	<p>Higher Colleges of Technology (HCT CERT), KBZAC(Khalifa Bin Zayed Aviation College)</p> <ul style="list-style-type: none"> Academic Advisor for 1st year Pilot/Air Defense Cadets English Instructor <p>General English courses IELTS and EmSat Preparation Section Leader for 1st and 2nd year Pilot/Air Defense Cadets Organize KBZAC-HCT departmental documentation (course documents and resources) on the KBZAC Portal for the CAA visit. Conducting and grading mock IELTS exams for CERT students Preparation of weekly quizzes for students</p> <p>Taught MOHRE, MLP, Mubadala, Ettihad, Police Promotion, Police GHQ, ADNOC, Rabdan, ADCO WRP programs, military cadets</p>
2009-2015	<p>Al-Ain University of Science and Technology, UAE</p> <ul style="list-style-type: none"> Academic advising for 1st year students English Instructor and Level Coordinator <p>Academic Reading, Writing, and Effective Communication (tertiary level courses) Exam, quiz and assignment preparation and grading Conduct placement test for new students</p> <ul style="list-style-type: none"> Member of Self-Study Committee <p>Assisted with a Self-Study report for the Ministry of Higher Education and Scientific Research for Program accreditation</p> <ul style="list-style-type: none"> Member of International Accreditation Committee

2006 – 2009	<p>Al Khawarizmi International College (KIC), English Department, Al- Ain, UAE</p> <ul style="list-style-type: none"> • Academic Advisor for 1st year students • English Lecturer <p>Academic English, Business Communication and Critical Thinking courses Created activities, selected materials, and conducted English Club meetings in the College</p> <ul style="list-style-type: none"> • Career Advisor • Member of Accreditation Committee

References

1. Linah Safa, KBZAC Academic Coordinator, Tel: +971 502164269, lsafa@hct.ac.ae
2. Sarah Hrynczak, CERT Program Coordinator, HCT (CERT). Tel: +971 54 4459455; shrynczak@hct.ac.ae
3. Noelle Badger, HCT, Colleague, nikkibadger@hotmail.com, noelle.badger@cyjma.qld.gov.au, +61421401455